



## Ontario Horticultural Association District 2

### *Fall Advisory Council Meeting*

**October 24, 2015  
10:00 a.m. – 3:00 p.m.**



**Host: Madawaska Valley Horticultural Society**

**Location:** The Opeongo Senior's Center  
19 Stafford Street, Barry's Bay

### DRAFT MINUTES

1. Call to order / Welcome –Kathryn Lindsay District2@gardenontario.org
2. Introductions/Announcements – there were no special guests at the meeting.
3. Society Roll Call:

2	Almonte	2	Madawaska Valley	3	Perth & District
2	Beachburg	2	Manotick	0	Petawawa
3	Carleton Place & District	2	Nepean	1	Smiths Falls
2	Deep River	1	Ottawa	1	Stittsville-Goulbourn
2	Eganville	1	OV Rock Garden	2	West Carleton
2	Greater Ottawa Water Garden	1	Pakenham		
0	Kanata March	2	Pembroke		

4. Additions to / Approval of Agenda – there were no additions to the Agenda.  
**Motion to approve Agenda:** Madeline Archer, Perth & District, Seconded: Sharon Mahussier, Madawaska Valley - Carried
5. In circulation:  
District 2 contact list: Societies were asked to write their contact info on paper in circulation (D2 contact list to be updated after meeting).  
Societies were asked to add to the Contact list in circulation, the Speaker fee, Judge's honorarium and if travel expenses are allowed or not (how much if allowed).
6. Amendments / Approval of Minutes:  
– 2015 D2 AGM Minutes – reviewed – will be approved at next AGM meeting in 2016.  
– 2015 D2 Spring Advisory Council Meeting Minutes  
There were no amendments to the minutes.  
**Motion to approve Minutes:** Donna Christie, West Carleton, Seconded: Zandra Baines, OVRGHS - Carried

7. D2 Executive Reports:
- a. Treasurer – 2015 financial status; proposed D2 budget for 2016
- D2 donation to Societies who volunteer to host the AGM or summer Flower & Edibles show or Fall Advisory Council meeting. Discussion and rationale to make a donation (no receipts) to the society hosting these events instead of the way it is currently set up – \$1,000.00 Speakers Fees with receipts for AGM, \$500.00 for Flower Show with receipts and \$125.00 for Fall Advisory with receipts and then society to make a donation from profits back to D2. Rationale is to encourage more societies to host the D2 events.

**MOTION:** That Hosting Society(s) receive a \$300.00 donation from District 2 towards the costs of hosting the Annual General Meeting. Karen Haddon, D2 Treasurer, Seconded: Brian Haddon, GOWGHS, Carried.

**MOTION:** That Hosting Society(s) receive a \$200.00 donation from District 2 towards the costs of hosting the Annual Flower & Edibles Show on the basis of one show per year. Karen Haddon, D2 Treasurer, Seconded: Sharlene Desjardins, Deep River, Carried.

**MOTION:** That Hosting Society(s) receive a \$100.00 donation from District 2 towards the costs of hosting the D2 Fall Advisory Council meeting. Karen Haddon, D2 Treasurer, Seconded: Ian Frei, Stittsville, Carried.

**MOTION:** That all past motions pertaining to D2 funding for AGMs and Flower Shows (listed below) be repealed. Karen Haddon, D2 Treasurer, Seconded: Madeline Archer, Perth, Carried.

#### **Annual General Meeting – Speaker funding**

D2 Fall Advisory, 2012 - Motion: That up to \$1000.00 be available to fund a speaker at the District 2 AGM each year. Moved by Jeff Blackadar, seconded by Gloria Sola. Amendment to the Motion: Change “a speaker” to speakers. Moved by Fern Martin, seconded by Maureen Mark. Carried – 1 against

#### **District 2 Flower and Edibles Show funding**

Amended Motion: that flower show budget to go \$500 per show on the basis one show per year. Moved by Toby Barrett seconded by Jeff Blackadar. Vote – 27 voted for \$500 not \$700 and 15 opposed motion

Jeff moved that show expenses covered by District 2 would be the hall rental, table rentals, judging and ribbons only. Receipts to be provided. Seconded by Gloria Sola. CARRIED - Against 2

#### **All D2 Events**

D2 Fall Advisory meeting, Oct. 25, 2014 – Motion: For events financially supported by District 2 (e.g. AGM, flower & edibles show) a donation will be made by the host Society(s) to the District from any profits. Moved by: Alison Whitlock – Manotick, Seconded by: Elaine Petermann – Nepean, In Favour 16 Opposed 7 Motion carried

- D2 policy on D2 Executive members getting reimbursed for travel on D2 business (such as the AGM; Advisory Council meetings) particularly when the trip to D2 business is a long drive.  
**MOTION:** that all Executive members of D2, which includes the District Director, Assistant District Directors, Treasurer and Secretary, would be reimbursed up to \$60.00 per fiscal year (with documentation/gas receipts) for travel to Advisory/AGM meetings if said meetings are more than 100 km from their residence: Karen Haddon, D2 Treasurer, Seconded: Elaine Petersman, Carried. 2 opposed.
  - Depreciation of capital assets/equipment figures in Society year-end financial statements on an annual basis. Action item: How to calculate value and depreciation of capital Equipment.
  - **New Budget item:** add a line to the budget for \$100.00 for D2 Flower Show Ribbons, entry tags and engraving.
  - **MOTION:** that the D2 2016 Proposed budget be accepted with the above amendments: Karen Haddon, D2 Treasurer, Seconded: Madeline Archer, Perth, Carried.
  - OHA pins for sale –noted.
- b. Secretary (acting) – correspondence; expressions of sympathy – there was no correspondence.  
Sheila King advised the meeting that Ken Fink was very ill and has ongoing treatments. She had a card in circulation for everyone to sign to send to him. A card was sent on behalf of D2 to Ken as well.
- c. Director’s Report
- OHA bulb fundraiser – Joanne Jackson organized the bulb distribution and Kathy thanked all societies for helping with the distribution. There was an extra package of bulbs that we donated to Madawaska Valley to plant for hosting the Advisory.
  - OHA Convention - election of officers, competitions, Judges’ updates  
*OHA Membership Challenge Trophy: This is a trophy, donated by Fines Flowers of Ottawa, awarded to a District with the highest percentage membership increase overall for the year. This year it was awarded to District 2, Lanark, central and western Ottawa, Renfrew with a 12.39% increase.*
  - OHA - 2014 Annual Report, Fall Board meeting, Judging Committee newsletters  
**GardenOntario Week:** Launched 3rd week of June in 2015. To take place from June 11-19, 2016. Stay tuned for more information. OHA Board Report attached.

- 70th Anniversary Dutch-Canadian Friendship Tulip Garden  
<http://www.canadagardenroute.ca/cg/index.php/anniversary>. A few of our societies applied for the Friendship Tulip Garden. Congratulations to: Madawaska Valley HS and Carleton Place & District HS on being awarded the bulbs for their town.
- Kathy noted that Jeff Blackadar has resigned as the past president of the OHA, so James Graham is still the past president of the OHA.
- Scheduling of D2 Executive to attend Society AGMs. Kathy is working on scheduling either herself or one of the D2 Execs to attend each of the Societies' AGMs. Some AGMs have already taken place so will need to schedule those earlier next year.

8. D2 Committee Reports:

- a. D2 Communiqué (Linda Bartlett) – Communiqués are sent out when there is OHA and D2 information to share. If any society has something to share with the other societies through a D2 Communiqué, please send to Linda at [district2news@gmail.com](mailto:district2news@gmail.com) and it will be sent out with the next D2 Communiqué.
- b. D2 Photo competition (Linda Bartlett) – there were 31 participants in the 2015 Photo Competition. The 2016 Photo competition has been sent out to all societies and is posted on the D2 Website.
- c. Judges – Update (Kathy Lindsay/Linda Bartlett); registry; OJES revision; 7 out of 19 Societies do not have shows. An Interdistrict (D1, D2 and D3) is being organized for 2016.
- d. D2 & Society web sites (Linda Bartlett) currently Internet Explorer is the best browser to use; two-login process – for OHA webmaster contact [webmaster@gardenontario.org](mailto:webmaster@gardenontario.org) If you create society websites outside of the OHA and use Wordpress websites: example: Wix.com; the site should be updated at least on a monthly basis for security. Business Facebook page is an additional option e.g. Carleton Place & District
- e. Junior Gardening – D2 grant application – due Dec 1<sup>st</sup>.
- f. Loblaws – ask for report from Steve Rahm; Sheila King D2 Exec to contact Steve.

9. Other Business

- Revision of D2 name change to reflect D2/D1 boundary shift to Lanark and Renfrew counties, central and western Ottawa).
- Revision of D2 constitution to reflect name change, making spring advisory optional and other changes was discussed and will be presented at the Spring 2016 AGM for approval.
- D2 Executive – please consider nominations for the District 2 executive. Any vacant positions will be announced before the AGM in the Spring.  
Karen Haddon stated she would stay on as Treasurer for one more year  
Linda Bartlett – ADD Mississippi will finish 5-year term in April, currently interim Secretary; indicated at the meeting that she will take on the position of secretary for one year  
Kathy Lindsay will finish her term as DD for another year.  
Sheila King, ADD for Rideau Basin  
Joanne Jackson, ADD for Upper Ottawa Basin  
Laurie Graham, ADD at Large 2016.

- Location to store D2 flower show supplies –Alison Whitlock agreed to store the D2 Flower Show Supplies in her garage until her house was sold and we would then need to find somewhere else to store.
- More D2 awards or gifts to members who contribute to their Society and/or District. Gifts could be books, garden art, etc. There is a new Awards booklet that offers more awards for members of societies at different levels of participation. There are now awards for Judging/Exhibiting. A copy was given to each society.

10. D2 Events:

a. Spring Advisory Council / District AGM

2015 – Pembroke/Petawawa - April 25, 2015 - report

2016 – ?? **URGENT**

2017 -

b. Fall Advisory Council

2015 – Madawaska Valley

2016 – Stittsville-Goulbourn

2017 – Deep River

c. Flower & Edibles Show

2015 – Nepean/OV Rock Garden – report

Nepean reported on the Flower & Edible Show:

Number of participants: 36, Number of societies: 9

100 Classes - 238 Exhibits – 175 hort, 62 edibles and 25 designs.

There were 100 visitors.

There was a discussion about D2 events and reports from these events so that all societies would know the costs, participation, involvement, etc in order to host these events.

**MOTION:** Be it resolved that a report including financials (income and expenses) is submitted to the D2 Executive by a Society hosting a D2 Event for the information of the District and all Societies. [Sandra Baines, OVRGS, Seconded: Elaine Petermann, Nepean, Carried. 2 Opposed.](#)

2016 – Perth – 200<sup>th</sup> settlement anniversary – Aug 6th

2017 -

d. Fun Day

2015 – Manotick – report – electronic doc to be sent for minutes

2016 - Canada Blooms D2 bus trip

2017 – Canada 150<sup>th</sup> – Ottawa area?

11. OHA-related Business:

- Board highlights – see District Director’s report. Susan Hannah is President of OHA this year.
- Convention
  - 2015 – D6 (Brant, Halton, Norfolk, Wentworth, Hamilton)
  - 2016 – D19 (Waterloo) – Theme: Experiencing the Grand
  - 2017 – D4 – GTA
  - 2018 – D3 – Kingston/Gananoqué
  - 2019 – D11 - Essex, Chatham-Kent, Lambton
- *Trillium* newsletter – Fall 2015 edition

- President's Quick Start (booklet) – Mar 2016
  - Treasurer Liability Insurance
  - Awards (booklet): Grants (community gardens, tree planting, special projects); Service certificates/pins
  - Annual reporting (Feb 1) – OHA web gateway
12. OMAFRA–related Business: Society AGM/Financials; Reporting (Feb 1); Guidebook/Video
13. Expression of appreciation / Adjournment
- MOTION** to Adjourn: Madeline Archer, Perth, Seconded by Marion Thompson, Deep River.  
Carried.